

2011 Job Posting For Industrial Medicine Associates, P.C.

IMA is a national leader with a unique reputation for providing a full range of Disability Evaluations, Independent Medical Evaluations, Corporate Health and Occupational Medical Services. IMA is seeking qualified people to join our staff. We offer excellent health benefits, 401(k), paid holidays and PTO.

Full-time medical scheduling positions available immediately. Must be able to multi-task and work well under pressure, utilizing your excellent telephone, computer, organizational and office skills. High school diploma and minimum two years office experience required. Knowledge of medical terminology preferred. Salary negotiable based on experience.

Job Posting Information:

Job Posting Number 001

Date Opened: Ongoing

Date Closed: Ongoing

Position Posted: Medical Schedulers

This position is: new OR open Full time Part time On Call

Location: Albany NY IMA Administrative Offices

Email your resume with salary requirement to imajobs@ima-us.com or fax your resume with salary requirement to 1-619-789-6583.

In order to be considered, you must include Job Posting #001 in your response.

The IMA Group is an ***Affirmative Action / Equal Opportunity Employer***

Visit our website at www.ima-us.com. Click on Employment Opportunities.